





**Supporting your child to achieve excellent attendance**

**Information for Parents and Carers**

**2021 - 2022**

**Attendance procedures at Wellesbourne Primary and Nursery School**

Attendance of our children is closely monitored by our Headteacher, Ms M Mallon and our Inclusion Officer, Miss P O’Donnell.

They check pupil attendance regularly to see if action is required.

First day response calls will be made if a child does not attend school. If attendance drops to 90% pupils are identified as Persistent Absentees (PA) and a formal letter will be issued to parents/carers about their child’s attendance.

A pupil becomes a Persistent Absentee if they miss 10% across a school year for whatever reason. Wellesbourne has an Inclusion Officer, Miss P O’Donnell. The Inclusion Officer monitors attendance daily to check if further action is required.

**How you can help**

* Aim for ten hours sleep a night for your child. This makes the following day easier for them to cope with.
* Make sure your child eats breakfast
* Help your child develop routines
* Get their school bag ready the night before
* Develop a night time routine that involves checking homework, reading and bed
* Never arrange holidays in term time
* Try to make medical/dental appointments outside school hours

**If your child is ill report this to the school office on the first day**

**of absence.**

**Attendance Rewards**

Thank you for your support in ensuring your child attends school regularly.

Children demonstrating regular attendance are rewarded in different ways at

Wellesbourne from 100% awards to class awards, improvement awards and whole school rewards.

At Wellesbourne we love it when as many children as possible

are in school every day.

**Attendance is one of our school values because excellent attendance means we can all make the most of every learning experience.**